



Demolition Permit Application Checklist

- This information is prepared to assist individuals to complete demolition permit applications with minimal delay.
- An application is considered incomplete if the application does not contain answers to the following questions.
- Demolition permits will NOT be issued until this form is completed and submitted with the application for a permit to demolish.

NO DEMOLITION SHALL BE PERMITTED PRIOR TO A PERMIT BEING ISSUED

Ontario Building Code

1. Does the building exceed 3 stories in Building height? Yes or No
Number of stories above grade: Number below grade:
2. Does the building exceed 600 m² (6,458 ft²) in area? Yes or No
Area of building to be demolished (m² or ft²):
3. Does the building contain pre-tensioned or post-tensioned members? Yes or No
4. Will the proposed demolition extend below the level of the footings of an adjacent building and within the angle of repose of the soil, as drawn from bottom of such footings? Yes or No
5. Will there be any explosives or lasers used during the course of demolition? Yes or No

If the answer to any question 1-5 is YES, the applicant shall, as required by the Building Code Act, retain a Professional Engineer to undertake the general review of the project during demolition. Further, the applicant shall submit, at the time of application, a completed General Review Commitment Certificate and a letter detailing the structural design characteristics of the building and the method of demolition.

6. Is the property designated under the Ontario Heritage Act or listed on the Register? Yes or No

If the answer to question 6 is yes, the application shall contact the Municipal Clerk for more information and the process to move forward.

Environmental Considerations

1. Is there now or has there been an industrial use of this site? Yes or No
2. Is there any fluid storage tanks above or below grade on site? Yes or No
3. Are there any hazardous products, as defined by WHMIS, on site? Yes or No
4. Does the building contain any asbestos materials? Yes or No

If the answer to any question 1-4 is YES, the applicant must contact an environmental consultant to perform an Environmental Building Audit prior to submission of the demolition permit application.

Municipal Water/Sewer Disconnection Process

Prior to the Environmental Services Department providing acknowledgement of the disconnection of the municipal services, the following will be required:

Water Service:

1. The Water service is required to be decommissioned at the watermain.
2. The curb stop is to be removed and returned to the Environmental Service Department in good condition.
3. The water metre is required to be removed from the structure and retained by the owner. If a new or larger water metre is required for redevelopment, that will be at the owner's expense.

Sanitary Service:

1. Sanitary Service is required to be cut and capped with a permanent hard cap at the property line.
2. A 2x4 is required to be extended above grade indicating the location of the sanitary lateral.

Alternate arrangements may be coordinated with the Environmental Service Department, with considerations given to future development or considerations for securities for the required works.

All works must be approved and monitored by the Environmental Services Department.

Utility Disconnect Acknowledgement

Municipal Water/Sewer (Environmental Services Department) Tel: 519-235-0310 ext. 230

Approved By:_____

Date:_____

Union Gas (Enbridge) Tel: 1-855-228-4898 ext 5111124

Approved By:_____

Date:_____

Hydro One Tel: 1-888-664-9376

Approved By:_____

Date:_____

Festival Hydro (Dashwood) Tel: 1-(519)-271-4700

Approved By:_____

Date:_____

Hay Communications Tel: (519) 236-4333

Approved By:_____

Date:_____

Bell Canada Tel: 1-855-228-4898 ext. 5111124

Approved By:_____

Date:_____

INFORMATION REGARDING DEMOLITION OF BUILDINGS

No person shall commence demolition of a building or any part of a building before the building has been vacated by the occupants except where the safety of the occupants is not affected.

The owner shall bear full responsibility to ensure all utilities into the buildings have been disconnected prior to commencing demolition. Water meters and their transponders shall be kept by the property owner until such time as a new building is constructed.

The owner shall bear the full responsibility to obtain all necessary approvals from these agencies:

- Ausable Bayfield Conservation Authority 519-235-2610
- Ministry of the Environment, Conservation and Parks 1-800-265-7672
- Ministry of Labour 1-800-265-1676

The *Occupational Health and Safety Act* requires the identification of “Designated Substances” and hazardous materials on construction sites.

All waste material generated from a demolition site shall be deposited at a waste disposal site certified by the Ministry of the Environment, Conservation and Parks.

Decommissioning of wells must be done in accordance with the Ministry of the Environment, Conservation and Parks requirements.

All unused or abandoned septic tanks must be decommissioned by pumping out the sewage by a licensed hauler, removing the lid, breaking the bottom, and filling with clean fill (sand, gravel, pea stone or clay).

The removal of above ground or underground liquid storage tanks must be done in accordance with the Technical Standards Safety Authority requirements.

Compliance shall be maintained in respect of noise with the Municipality of South Huron’s Noise By-law, as amended.

Property owners/ratepayers are advised that tax adjustments are not automatic and must be applied for after the actual demolition has occurred using an Application for Adjustment of Taxes under s.357 or S.358, Municipal Act, 2001.

Applicant’s Declaration

Applicant Name (Print):_____ Address of Demolition: _____

I do hereby declare that I am the owner/authorized agent of the named in the above application for a demolition and that the information supplied by me in the application and in the materials filed by me is correct and that I have arranged with the proper authorities for the termination and capping of all services and utilities.

Applicant’s signature:_____ Date:_____