

Corporation of the Municipality of South Huron
Exeter Rodeo Committee
Agenda

Date: August 04, 2022
7:00 PM – 9:00 PM
Exeter Rodeo Grounds

1. Call To Order

2. Agenda

Recommended Motion:

That the agenda for August 04, 2022 be approved as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

4. Minutes

Recommended Motion:

That the minutes of June 16, 2022 be adopted as presented.

5. Business Arising from the Minutes

6. Business to be Discussed

6.1 Exeter Lions Club Update

6.2 Planning for Exeter 24th Anniversary Rodeo 2022 Season Updates

6.2.1 Facilities, Grounds and Arena Signage (S. Nickles)

6.2.2 Marketing and Promotions (L. Connolly)

6.2.3 Vendors (D. Cook)

6.2.4 Admissions and Health & Safety (S. Nickles)

6.2.5 Special Activities / Entertainment / Partnerships (M. Clarke)

6.2.6 Sponsorships (J. Fields)

6.2.7 Exeter Rodeo Work Plan

6.3 Deferred Business

6.4 Council meeting update

7. Committee Updates

8. Correspondence

None.

9. Adjournment

Recommended Motion:

That the Exeter Rodeo Committee hereby adjourn at _____ to meet again on _____ at _____ PM or at the Call of the Chair.

**Corporation of the Municipality of South Huron
Exeter Rodeo Committee
Minutes**

Date: June 16, 2022
Remote Electronic Meeting

Members Present: Jo-Anne Fields, Scott Nickles, Steve Clarke, Darcey Cook, Mike Clarke, Jim Dietrich

Others Present: Jenna Bilcke, Jeremy Becker

Regrets: Laura Connolly (BIA), Lee Finkbeiner, Justin Finkbeiner, George Finch

1. Call To Order

Chair Fields called the meeting to order at 7:03 PM

2. Agenda

That the agenda for June 16, 2022 be approved as presented.

Motion: 15-2022

Moved by: D. Cook

Seconded by: S. Clarke

Result: Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None noted.

4. Minutes

That the minutes of May 11, 2022 be adopted as presented.

Motion: 16-2022

Moved by: M. Clarke

Seconded by: S. Clarke

Results: Carried

5. Business Arising from the Minutes

5.1 Big Top Tent Rental Contract / Invoice – attached.

S. Clarke will reach out to Big Top Tent Rentals and request a revised invoice with the municipal billing information listed. S. Clarke will request the “regular sized building permit” fee of \$225.00 be removed and that staff will apply for the building permit and request the locates.

6. Business to be Discussed

6.1 Exeter Lions Club Update

None noted.

6.2 Planning for Exeter 24th Anniversary Rodeo 2022 Season Updates

6.2.1 Facilities, Grounds and Arena Signage (S. Nickles)

Discussed having the horses and trailers park on the northeast side of the arena rather than Diamond 1. The committee will have to enquire whether the pavement is suitable for the horses.

J. Becker noted the west side of the arena will be completely off limits and fenced off due to the renovation project. The South Huron Recreation Centre Grounds will still be accessible via the two access points of Victoria Street East and Wellington Street.

6.2.2 Marketing and Promotions (L. Connolly)

Advertising has been arranged in the Rural Voice for July and the Daytripper for the upcoming three-month issue.

L. Connolly is working with CKNX and My FM to develop radio advertisements.

6.2.3 Vendors (D. Cook)

Vendor contracts are coming in, with a lot of previous vendors returning.

For all vendors serving food, a special event food vendor application needs to be filed with the Huron Perth Public Health within 30 days of the event, so no food vendors will be able to be accepted past Thursday July 7th.

The Health Unit usually comes by the Saturday morning of Rodeo Weekend to inspect the food vendors. J. Becker requested a list of food vendors when finalized so fire inspections could also be arranged Saturday morning.

6.2.4 Admissions and Health & Safety (S. Nickles)

Scott confirmed there will be one visitor's admissions area and entrance opposed to the two in the past. The committee is still working on confirming volunteers for the admissions table.

6.2.5 Special Activities / Entertainment / Partnerships (M. Clarke)

The Sunday morning breakfast will be hosted at the Exeter Legion this year due to the unavailability of the South Huron Recreation Centre.

6.2.6 Sponsorships (J. Fields)

The sponsorship campaign is going well.

6.2.7 Exeter Rodeo Work Plan

The committee and staff reviewed the work plan and supplementary information provided with the Rodeo's Special Event Application.

J. Becker noted that one of the small tents were damaged from last year so only two out of three tents are available.

The chuck wagon is currently being stored in the Ag Building and will be displayed on the South Huron Recreation Centre grounds during the rodeo weekend. After rodeo weekend the chuck wagon will need to be stored at an alternate location.

6.3 Deferred Business

D. Cook will follow up with the Jeff Balsdon's Karate Club to discuss the Club returning to assist with parking as they have in previous years. Previously, the Committee has given the Karate Club \$200.00. J. Dietrich put forward the motion that the Committee increase this amount to \$500.00.

That the Exeter Rodeo Committee pay \$500.00 to the Jeff Balsdon's Karate Club to assist with parking on August 6 and 7, 2022.

Motion: 17-2022

Moved: J. Dietrich

Seconded: M. Clarke

Results: Carried

6.4 Council meeting update

None noted.

7. Committee Updates

8. Correspondence

8.1 J. Bilcke – Parking During Rodeo Weekend – email with attachments

9. Adjournment

That the Exeter Rodeo Committee hereby adjourn at 8:06 PM to meet again at the Call of the Chair.

Motion: 18-2022

Moved by: M. Clarke

Seconded by: S. Clarke

Results: Carried